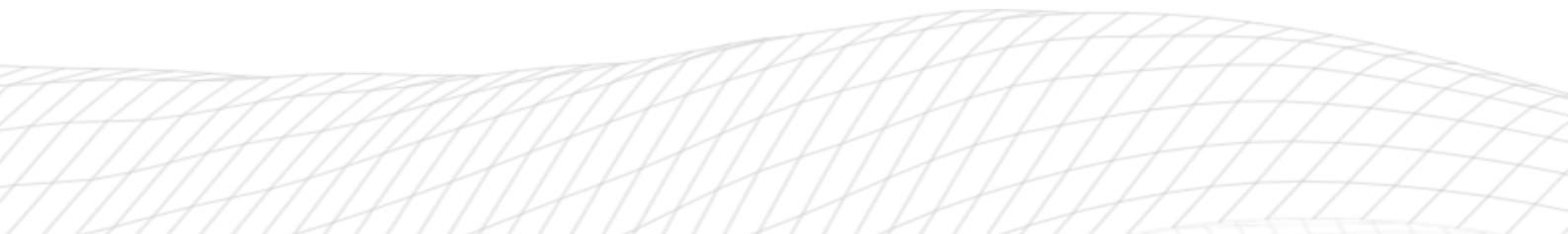


# Members' web portal - Privacy policy

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Version 1.2  
March 2010





# Privacy policy for VERNet's member web portal

This policy applies to all users of this website (VERNet's member web portal) and is current as at March 2010. We may change this policy from time to time.

VERNet Pty Ltd is committed to protecting individuals' privacy. We handle information that identifies the individual concerned in accordance with the National Privacy Principles set out in the *Privacy Act 1988* (Cth).

## **What information do we collect about you? How do we use it or share it?**

### ***Site visit data***

This site is operated by VERNet. When you visit this site, we may record that visit and log information for statistical and security purposes and to help improve our site. This data may include information that identifies you as an individual, including your server address and top-level domain name, your computer's operating system, the date, time and length of your visit, the pages accessed and the documents downloaded at or from this site, the previous site you visited and the type of browser you used.

No attempt will be made to identify users or their browsing activities except in the course of any investigation of a breach of our Terms of Use or by a law enforcement agency. As authorised by law this may include the monitoring or inspection of website activity or records.

### ***Personal Information***

We collect personal information in several ways. These include directly from you (such as by phone or email), from other authorised users (for example if they propose you as an authorised user), from your visits to this site and our own records (eg member contact lists). If you provide us with information about other individuals we rely on you to make sure it is accurate and up-to-date, and to let them know that we have been given their personal information and how to contact us.

If you e-mail us, we will record your email address. We will only use that address for the purpose for which you provided it to us. It will not be added to a mailing list without your consent nor will we use it for any other purpose. We will only disclose your email address with your consent or as required by law.

If you register to access this site, or use an online form on this site, we collect personally identifying information to verify your identity, fulfil your request, manage you as a registered user of our site and provide news and materials from time to time with your consent. This information may include your name, e-mail address, street address, telephone number, occupation and company. We will only use this information for the purpose for which you provided it or otherwise as required by law. The information will not be added to a mailing list without your consent.

We only disclose this information to our service providers for the purposes of fulfilling your requests. We require our service providers to respect your privacy. Otherwise, we disclose your personal information to third parties with your consent, for the protection of public or individuals' health or safety or as required by law.



## Cookies

This web site may use cookies for the following purposes:

- to operate search queries of the web site; and
- to retain your user credentials during the time you are logged in to the site, thus ensuring your access to password-protected information.

Upon closing your browser the session cookie set by this web site is destroyed and no personal information is maintained which might identify you should you visit our web site at a later date, unless otherwise configured to do so by your web browser.

## Security of information

Your personal information will not be released unless the law requires or permits it or your permission is given.

We take all reasonable steps to ensure that records of personal information collected by us are secure from unauthorised access, use or disclosure. However, this site does not provide facilities to guarantee the secure transmission of information across the Internet. While we take reasonable efforts to provide online security, you should be aware that there are inherent risks in the transmission of information across the Internet. This site does not use encrypted email services. We are not responsible for the privacy practices or the content of any third party web sites linked to this site.

If you do not wish to use the internet, please write to or call us; our postal address and telephone number are provided in the "Contact Us" section of this site.

## Your access to information we hold about you

If you wish to know what personal information we hold about you, or believe that any of your personal information is inaccurate, incomplete or out of date, please contact us (details below). We will provide access and revise the relevant information in accordance with the *Privacy Act 1988* (Cth).

## Our privacy contact person

If you would like further information about our privacy practices or wish to raise a privacy issue, the VERNet contact is:

Legal and Commercial Manager

Phone: (03) 9914 5700

Fax: (03) 9914 5705

Email: [info@vernet.net.au](mailto:info@vernet.net.au)

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